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6 FEB 1984

THROUGH : Deputy Director (Support) / *LKW* 16 FEB 1964

REFERENCE : (a) Memo for Compt. dtd 10 September 1963 from
Dir./Logistics, Subject: Request for additional
Allocation of funds for FY 1964.

(b) Memo for Deputy Directors, Chiefs of Offices, Staffs and Operating Divisions, Subject: Call for Revised FY 1964 and FY 1965 Budget Estimates

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25X1A9a

25X1A6a

25X1A1a

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Director and Staffs
Logistics Services Division
Printing Services Division
Procurement Division
Real Estate & Construction Div.
Administrative Stock Account
Supply Division
Transportation Division
Total

3 3450
3 3450
TEUL
NEXT REV 2012 AUTH: RR 100

Approved For Release 1999/08/27 : CIA-RDP78-04782A000100020002-7

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~~Excluded from automatic
downgrading and
declassification~~

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SUBJECT: Fiscal Year 1964 Financial Plan

4. Although not consistent with your request in reference (a), we concur in the revisions reflected above, subject to the following:

a. Printing Services: No additional funds had been provided to the Printing Services Division on the assumption that the recent review would permit significant reductions in the rate of obligations. We had expected that funds which you have provided above to the Printing Services Division would be applied instead to meet the cash requirements of the Logistics Services Division. Any requests for additional funds for the Logistics Services Division must consider reductions in the Printing Services Division.

b. Supplies and Equipment: It appears that your plan does not provide adequately for property, especially for administrative stock. At current rates, issues of property to Logistics' accounts in FY 1964 will exceed your plan by about [REDACTED]. Of this excess, [REDACTED] appears attributable to the administrative stock account. Administrative stock is being issued at a rate above that of FY 1963, which was a high year. We are advised that some of the projected issues are reissues or other transactions which appropriately may be covered by unfunded authority. Nevertheless, we believe particular attention to this activity is warranted. We understand that informal studies are being made with a view to identifying (a) consumers and the nature of the consumption, (b) high cost or specialty items which perhaps more properly should be charged to other offices, and (c) increases in issues which have resulted from increases in personnel in the departmental area. We would like to see the results of these studies, your proposed actions thereon, and steps taken during the first half of FY 1964 to effect economies in these accounts, prior to the consideration of any request for additional funding, or for unfunded authority, for property in FY 1964. You are reminded that Agency policy requires a most careful attention be given to property requisitions not fully justified.

5. Unless otherwise advised, your revised plan will be considered by this office as your total FY 1964 funding authorization, subject to our comments in 4a above.

John M. Clarke

Director of Budget,
Program Analysis and

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